



HOW IT WORKS

Our processes are based on experience, are well developed & structured to ensure we are able to attend to your AFE calculations & tax advice in a timely & efficient manner.

We are based in Western Australia, but undertake work for clients across the country, utilizing all available technology to provide a seamless client experience.

Following is a brief explanation of what happens, what is required & what to expect. Naturally if you still have any questions, please contact us so we may discuss your needs further.

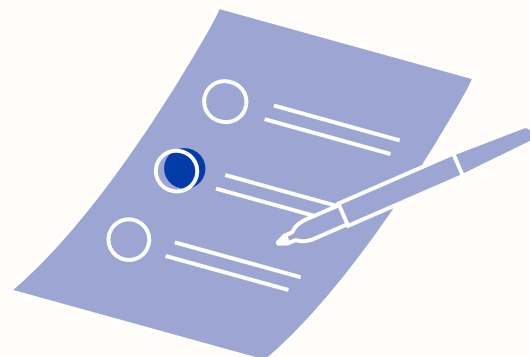


1 CHECK YOUR INBOX FOR OUR ENCRYPTED EMAIL INCLUDING YOUR APPLICATION FORM

We will send you an encrypted secure email with our Application Form & Terms of Engagement, which includes our fixed-price fee schedule.

2 COMPLETE THE FORM

Work your way through the form, answering all questions - you will need information from your Pension Fund Administrator.



3 READOVER & CHECK YOU'VE ANSWERED ALL QUESTIONS

Incomplete forms will cause delays & frustration - please check you've answered all questions & fully understand our Terms.



4 SIGN FORM, ATTACH DOCUMENTS & UPLOAD

Sign your form (a separate form for each person is required) where indicated, attach your supporting documents & upload via our secure platform.



5 COMPLETE PROOF OF IDENTITY CHECK

Contact us so we can arrange to undertake a Proof of Identity check.



6 PAY OUR INVOICE

We offer a range of convenient payment options, noted on the invoice provided.



7 SIT BACK, RELAX

The rest is up to us! We will start our advice & be in touch as soon as it's complete.

Occasionally we may need to contact you for additional information. We will do so as soon as possible.



Still have questions? Contact Veronica at Integrity Impressions:

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